Where to Go to Get What You Need at the NY Campus

I NEED HELP	OFFICE/ STAFF	CONTACT	
HEALTH AND WELLNESS			
 Addressing a COVID-19 related symptom Understanding or observing self-quarantine or self-isolation 	COVID-19 Team Administrator	covidteamny@nyfa.edu 929.432.1432	
Reporting a positive COVID-19 test	Director of NYFA Student Health and Wellness/Dean of Students, Sandra Schein, Ph.D	covidteamny@nyfa.edu 929.432.1432	
 Finding a healthcare provider Accessing my Aetna ID & Insurance Questions 	Director of NYFA Student Health and Wellness/Dean of Students, Sandra Schein, Ph.D	nyfashipny@nyfa.edu	
 Coping with personal, relationship, or academic stress and/or mood concerns Coping with anxiety and fear related to COVID-19 or other concerns Improving sleep, eating and self-care Getting help for a friend who is depressed, suicidal, misusing substances, binging/purging/ restricting 	Director, Counseling , Jacky Hunt, LCSW	hub.nyfa.edu/counseling/ny/appointment	
 Reporting urgent concern for NYFA student who is engaged in self-harm behaviors 	Director of NYFA Student Health and Wellness/Dean of Students, Sandra Schein, Ph.D	sandra.schein@nyfa.edu	
 Reporting urgent concern for NYFA student expressing plan and/or intent for suicidal ideation 	Call 9-1-1 (or your country's equivalent)	Call 9-1-1 (or your country's equivalent)	
• Finding online work-out classes	Campus Life Director, Carlye Bowers	carlye.bowers@nyfa.edu	
Submitting MMR vaccination	Registrar Office Assistant	immunizationsny@nyfa.edu	
CONDUCT			
Reporting Sexual Misconduct	Title IX Coordinator, Carlye Bowers	NYtitle9@nyfa.edu	
Reporting Bullying, Harassment, Discrimination	Director of NYFA Student Health and Wellness/Dean of Students, Sandra Schein, Ph.D	sandra.schein@nyfa.edu	

Reporting Threats of Safety or Violence	Director of NYFA Student Health and Wellness/ Dean of Students, Sandra Schein, Ph.D	sandra.schein@nyfa.edu		
 Reporting Discrimination & Harassment by NYFA Faculty/Staff Appealing sanctions for attendance or conduct policy violations 	Campus Dean, Elli Ventouras	elli@nyfa.edu		
 Resolving roommate conflicts for EHS residents Reporting violations of EHS Code of Conduct 	Housing Coordinator, Linda Gilbert	housingny@nyfa.edu		
ACADEMIC/ ADMINSTRATIVE				
 Requesting accommodations for illness or disability 	Accessibility Office, Interim Coordinator	sas.ny@nyfa.edu		
 Requesting excused absences Requesting a Grade Appeal Requesting a Leave of Absence Requesting verification of enrollment letter 	Registrar, Aleksandra Kagan	registrar@nyfa.edu		
 Requesting a Withdrawal on account of medical or psychiatric illness 	Director of NYFA Student Health and Wellness/Dean of Students, Sandra Schein, Ph.D	sandra.schein@nyfa.edu		
Requesting a Withdrawal for reasons other than illness	Campus Dean, Elli Ventouras	elli@nyfa.edu		
 Needing help with writing assignments, such as organizing or clearly communicating thoughts 	NYFA LA Writing Center	https://nyfawritingcenter.com		
STUDENT SERVICES				
Paying tuitionApplying for loans, grants, or federal financial aid	Student Financial Aid Services	financialaid@nyfa.edu		
 Starting a campus club Connecting with Student Life To learn more about online events 	Campus Life Director, Carlye Bowers	carlye.bowers@nyfa.edu		
Understanding my GI benefits	Veteran's Services , John Powers	veteran@nyfa.edu		
Assistance finding housing	Housing Coordinator, Linda Gilbert	housingny@nyfa.edu		

 Understanding my F1/M1 Visa status if leaving the country and/or withdrawing from my program 	International Student Office, Leslie Cummings and Dayna White	international@nyfa.edu
 Accessing my NYFA e-mail account Accessing my HUB account Accessing my Everbridge account (NYFA's Emergency Alert System) 	IT Support	support@nyfa.edu
• Tech support for ZOOM Education	Operations	zoom@nyfa.edu