

# NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS • WWW.NYFA.EDU

## TITLE IX CHEAT SHEET

*Title IX applies to all educational institutions that receive Federal Funding.*

### **Title IX prohibits denying or limiting, on the basis of sex, a student the ability to participate in or receive benefits, services, or opportunities from the school's programs**

- Sexual Misconduct (Sexual Violence and Sexual Harassment) can constitute discrimination prohibited by Title IX because it could effect the students ability to participate in or benefit from the schools' programs

#### **Title IX protects:**

- Students in connection with all of the academic, educational, extra-curricular, and other programs of the school, whether they take place in the facilities of the school or at another location.
- Students sexually assaulted, sexually harassed or discriminated by a school employee, another student, or a non-employee third party

#### **3 Key Procedural Requirements of Title IX**

1. Disseminate a notice of non-discrimination
2. Designate at least one employee to coordinate its efforts to comply with and carry out Title IX Responsibilities
  - Carlye Bowers, NYtitle9@nyfa.edu
3. Adopt and publish grievance procedures of student and employee sex discrimination complaints

### **All information regarding incidents of Sexual Misconduct must be provided to the Title IX Coordinator.**

- In person reports, rumors, online postings, in-passing comments, etc. must be reported to the Title IX Coordinator
- Under Title IX, NYFA has an obligation to determine via investigation whether standards set forth by the school have been violated or not
- The Title IX Coordinator and/or Senior Administration will oversee the investigation process, the resolution, and determine any grievance procedures.
- Information will be shared with appropriate NYFA Faculty on a need to know basis from the Title IX Coordinator and/or Senior Administration

### **NYFA Employees are Responsible Employees, excluding the School Counselor**

*Responsible employee – NYFA employee who has the authority and responsibility to report all incidents of Sexual Misconduct and Sex-Based Discrimination to the Title IX Coordinator and/or Senior Administration*

- Inform the student that the disclosed information will be provided to the Title IX Coordinator to determine the next steps. If student is seeking confidentiality, refer them to the Student Counselor **\*\* It is important that you do not promise confidentiality\*\***
- If a student request confidentiality after a report is made, inform the student that you have to notify the Title IX Coordinator and they will evaluate the request for confidentiality

